



THE VALLEY SCHOOL OF SOUTHERN OREGON

857 Valley View Drive, Medford, Oregon 97504 541-842-3914 www.thevalleyschool.k12.or.us

AGENDA

Regular Meeting

March 4th, 2019 @ 5:00-6:15pm

DIRECTORS: Brian Manthe, Kathy McCullough, Heather Olivier, Barnabas Sprinkle, Rainy Tilton, Jeanetta Woodside

STAFF: Amy Thuren (Executive Director)

MISSION OF THE BOARD: *Provide direction and leadership for The Valley School by shaping the vision, mission and goals, by developing a series of policies and frameworks for how the school runs, by establishing good working relationships with the director, staff and community, and by supervising and protecting the fiscal interest of the school to assure that our mission is sustainable.*

CALL TO ORDER, ROLL CALL, ESTABLISH QUORUM

ADOPTION OF AGENDA

PUBLIC COMMENT

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the board. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on a future agenda. Please limit comments to no more than three minutes. Comments on items that are on the agenda will be heard when the agenda item is taken up by the board.

APPROVAL OF CONSENT CALENDAR

Directors or staff may request that an item be pulled from the Consent Calendar for discussion.

1. Minutes of February 4th, 2019

BUSINESS ITEMS

- 1. PTO (Parent Teacher Organization) proposal**
- 2. Executive Director Evaluation: 360 evaluation**
- 3. Mini-blinds contract approval**
- 4. Copy machine lease**

INFORMATIONAL ITEMS

1. **Brick Fundraiser**

FUTURE AGENDA ITEMS (All)

ADJOURNMENT

DATES TO REMEMBER:

Next Board Meeting: Monday, March 18th at The Valley School (5:15pm-6:45pm)



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MINUTES
Regular Meeting
March 4th, 2019 @ 5:00-6:15pm

DIRECTORS: Brian Manthe (absent), Kathy McCullough (absent), Heather Olivier, Barnabas Sprinkle, Rainy Tilton, Jeanetta Woodside (absent)

STAFF: Amy Thuren (Executive Director)

GUESTS: Wendi Gebhardt, Kelly Pastrano, Jessica Bryan

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- 1. Minutes of February 4th, 2019 - no changes to minutes all approved**

BUSINESS ITEMS

- 1. PTO (Parent Teacher Organization) proposal** - Amy is excited that the PTO has stepped up. Wendi Gephardt - PTO present at other schools in the district. She explained the difference between a PTA and a PTO. She suggests establishing a PTO for The Valley School. She knows how to set it up. Kelly Pastrano as secretary, Wendi as the president, Jessica Bryan as the treasurer. This PTO will be an independent non-profit and will work with the school to

coordinate fundraising and volunteer (school improvement) efforts. By-laws were created and reviewed by the Director and board. The PTO will help TVS sustainability as it will include independent leadership external from the board. They will also help with school beautification. Example of fundraising efforts will include a new brick path that lead from the entrance to the office - bricks will be sold for \$150 each. Bylaws state that any expenditure over \$500 will need to be approved by the Executive Director. Amy will attend the meeting as a resource at the beginning and to report back to the board. Vision is fundraising and community. Rainy made a motion to approve the addition of a PTO for the Valley School with Wendi Gebhardt as President, Jessica Bryan as treasurer and Kelly Pastrano as secretary. Heather seconds the motion. All in favor. No dissent.

2. Executive Director Evaluation: 360 evaluation - Barnabas shared the conversation that Jeanetta and Barnabas had about the 360 evaluation. They proposed surveying district staff, TVS staff, and TVS parents about Amy's performance using Survey Monkey. Rainy made a motion to approve the 360 evaluation that Barnabas and Jeanetta created with information from OSBA. Barnabas will get all of the email addresses from Tracy on 3/5/19 and send it out next week. Heather seconded the motion and everyone approved.
3. Mini-blinds contract approval - We had three proposals for blinds with Budget Blinds being the best price with the best warranty. We discussed whether to pay through our general checking account or with our line of credit. Heather proposed to purchase the blinds from Budget Blinds for \$4,126 using funds from our general checking account. Rainy seconds. All in favor.
4. Copy machine lease - Tabled until Tracy is ready.
5. Fall Auction Items - Inn at the Commons will do a lunch buffet for the evening. We can bring in our own desserts. They will set up a full bar and dance floor. Total cost would be \$4,640 for 150 people. Amy asked that we pay in July (our next fiscal year). Rainy makes a motion to approve. Heather seconds. Everyone in favor.

INFORMATIONAL ITEMS

1. Brick Fundraiser

FUTURE AGENDA ITEMS (All)

Policy - Heather Olivier, Policy Chair

ADJOURNMENT

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