



THE VALLEY SCHOOL OF SOUTHERN OREGON

857 Valley View Drive, Medford, Oregon 97504 541-842-3914 www.thevalleyschool.k12.or.us

Regular Meeting Minutes

December 16, 2019 @ 5:15 P.M.

at The Valley School, 857 Valley View Drive, Medford 97504

DIRECTORS: Kathy McCullough, Rainy Tilton, Heather Olivier, Brian Manthe, Alan Jackson

Absent: None

STAFF: Jared Doshier

MISSION OF THE BOARD: *Provide direction and leadership for The Valley School by shaping the vision, mission and goals, by developing a series of policies and frameworks for how the school runs, by establishing good working relationships with the director, staff and community, and by supervising and protecting the fiscal interest of the school to assure that our mission is sustainable.*

Valley School Mission: *The Valley School changes middle schoolers' lives by fostering a culture of curiosity, creativity and community.*

CALL TO ORDER, ROLL CALL, ESTABLISH QUORUM

Alan Jackson, Kathy McCullough, Heather Olivier, Rainey Tilton, Brian Manthe

ADOPTION OF AGENDA:

Agenda adopted, addition of discussion of substitutes to Informational

PUBLIC COMMENT

None

BUSINESS ITEMS

1. Approval to move to Executive session. Motion made and seconded by Brian Manthe and Rainy Tilton. Motion passed. Discussion in executive session to make salary range \$54k – \$65k.
2. Executive Director – Hiring committee recommends Jeanetta Woodside for the position. Alan Jackson moved and Kathy McCullough seconded the recommendation. Motion passed. Brian Manthe will make the offer to Jeanetta. This will include the benefits that go with the position. Since this is a middle of the fiscal year it will include only 1 week of PTO during spring break. Beginning in the fiscal year it will include 5 weeks of PTO (1 week at Christmas, 1 week at spring break and 3 weeks during the summer break.) Alan Jackson made the above motion, Kathy McCullough seconded, motion passed. Jeanetta will need to get her admin license.
3. Financials – November checks were from 4,018 to 4,074. Discussion of various expenses followed.

INFORMATIONAL ITEMS

1. Updates on grants and CIP from Jared – He will be contacting the grant writers this week. The fundraising Auction is scheduled at Inn at the Commons for February 1, this will be changed. CIP – report was sent on December 5th to the District by Jared.
2. Reading Financials – nothing at this time. Jeanetta will be a great help here.
3. Substitutes discussion – Substitutes are currently independent contractors, they need to be made employees at an hourly wage. Will add substitutes and how to handle to next month's agenda as well as PTO.
4. Need to make change to the website regarding Board Chair and co Chair.

ADJOURNMENT – adjourned at 6:40 pm

DATES TO REMEMBER: