



THE VALLEY SCHOOL OF SOUTHERN OREGON

857 Valley View Drive, Medford, Oregon 97504 541-842-3914 www.thevalleyschool.k12.or.us

Regular Meeting Minutes

December 6, 2021 @ 5:30 P.M.

**at The Valley School, 857 Valley View Drive, Medford 97504
and also by Zoom**

DIRECTORS: Kathy McCullough, Rainy Tilton, Christian Gold-Stagg, Stacie Westbrook, Jeff Lynn, Kaitie Warner

Absent: None

STAFF: Jeanetta Woodside

GUEST: Lily Reishman

MISSION OF THE BOARD: *Provide direction and leadership for The Valley School by shaping the vision, mission and goals, by developing a series of policies and frameworks for how the school runs, by establishing good working relationships with the director, staff and community, and by supervising and protecting the fiscal interest of the school to assure that our mission is sustainable.*

Valley School Mission: *The Valley School changes middle schoolers' lives by fostering a culture of curiosity, creativity and community.*

CALL TO ORDER, ROLL CALL, ESTABLISH QUORUM

Kathy McCullough, Rainy Tilton, Stacie Westbrook, Jeff Lynn, Kaitie Warner, Christian Gold-Stagg

ADOPTION OF AGENDA:

Motion made by Kathy McCullough and seconded by Christian Gold-Stagg to accept agenda. Motion passed.

PUBLIC COMMENT:

None

INFORMATIONAL ITEMS

1. November Financial Review – Checking account balance is \$176,318, savings account balance is \$360,513 and PTO account balance is \$6,504. A combination of low enrollment at the time of ADM calculated and over-estimated allotment for the year contribute to the discrepancy of our state sources. Check numbers for the month are 4796 – 4886. Student count used is 115, but we are now at 120. The funding will be trued up in April or May. ESSER 2 funds are \$117k and ESSER 3 will be \$200k+.

2. November Reconciliation & Bank Statements – Will include these items in the board packet going forward. It will be easier for the treasurer and entire board to see where we stand.
3. Executive Director Evaluation – Not prepared, will have for next meeting.
4. 2020-2021 Financial Audit & Letter – no concerns or red flags.

BUSINESS ITEMS

1. Approval of Minutes November 8 & 16, 2021 – Motion to accept the minutes as presented by Christian Gold-Stagg and seconded by Rainy Tilton. Motion passed.
2. Board Expansion – Jeanetta introduced Lily Reishman to the board. She is a former founding teacher and is interested in being on the board. A motion was made by Kathy McCullough and seconded by Christian Gold-Stagg to welcome Lily to the board. Motion passed.
3. ESSER Funds – A Mentorship Program through ESD provides support for Rachel and also for Jeanetta at a cost of \$2,500 each. Motion made to approve this expense by Stacie Westbrook and seconded by Kathy McCullough. Motion passed. Montessori Consulting – a retired teacher and administrator and works currently at a California Montessori school. Discussion regarding costs, deliverables, references. A motion was made by Rainy Tilton and seconded by Kathy McCullough to table this item until more information is gathered. Motion passed. We will have a committee consisting of Rainy Tilton, Kaitie Warner and Lily Reishman to look at this Montessori model.
4. Policies – Second read through of ACB R G1 and ACB G1. First read through of the others will be tabled. A motion was made by Rainy Tilton and seconded by Kathy McCullough. Motion passed.

EXECUTIVE DIRECTOR REPORT

January 20th will be the new family lottery open house. Flyers and social media will be used to share with the public and different organizations. Deadline will be January 30th for applications. Staffing continues to be an issue; the lunch monitor position and Amy M is over committed and is stepping back some. Looking at changing scheduling with the issues in Exploratories. It would be beneficial for the board to do a walk-through of the school.

Meeting adjourned at 7:33 pm.

Next meeting will be January 15th, 2022 at 5:30 pm.