



### Medication Administration by School Personnel

Medford School District 549C complies with Oregon State Law requiring that ALL medications administered at school have a signed authorization form from the parents giving specific instructions for administration. This includes over-the-counter medications such as cough drops or Tylenol. Forms are available in the school office. Whenever possible, medication should be given at times other than school hours.

1. A permission form must be filled out by the parent/guardian to administer medications.
2. The medication must be supplied in the **original** labeled container.
3. Students cannot transport their own medications.
4. Changes to the medication must be made by the parent/guardian in writing.

**The label must include: your student's name, name of medication, amount of dosage, route to be administered, time to be given, any special instructions and physician name (for prescription medication).** A current pharmacy label meets this requirement.

### Self- Medication Administration by Student

Students who are developmentally and/or behaviorally able, will be allowed to self-administer prescription and non-prescription medication, including prescription inhalers, subject to the following:

1. A permission form must be submitted for all self-administration of prescription and nonprescription medication and requires permission from parent and school administrator.
2. Self-administration of **prescription medication** also requires permission from physician or other licensed health care professional.

**The medication label must include: your student's name, name of medication, amount of dosage, route to be administered, time to be given, any special instructions and physician name (for prescription medication).** A current pharmacy label meets this requirement.

The student may have in his/her possession only the amount of medication needed for that school day. Sharing of medication with another student is strictly prohibited. ***Violation can result in discipline, which may include suspension or expulsion.*** Permission to self-medicate may be revoked if the student violates school district policy governing administration of non-injectable medication and/or these regulations.

The following School Board Policies and Oregon regulations apply to medication at school and can be viewed at [www.medford.k12.or.us](http://www.medford.k12.or.us)

- School Board Policy J.HCD Dispensing Medication at School
- School Board Policy J.HCD-AR Administering Non-injectable Medications to Students
- School Board Policy J.HCDA Administering Injectable Medicines to Students
- Oregon Administrative Rule 581-021-0037