



**THE VALLEY SCHOOL OF SOUTHERN OREGON**

857 Valley View Drive, Medford, Oregon 97504 541-842-3914 www.thevalleyschool.k12.or.us

Regular Meeting Minutes

September 26, 2019 @ 5:15 P.M.

at Legacy Financial @ 1322 McAndrews Rd #201, Medford 97504

**DIRECTORS:** Kathy McCullough, Barnabas Sprinkle, Rainey Tilton, Heather Olivier, Brian Manthe, Alan Jackson

Absent: None

**STAFF:** Corine Kaddouz, Jared Doshier

**MISSION OF THE BOARD:** *Provide direction and leadership for The Valley School by shaping the vision, mission and goals, by developing a series of policies and frameworks for how the school runs, by establishing good working relationships with the director, staff and community, and by supervising and protecting the fiscal interest of the school to assure that our mission is sustainable.*

**Valley School Mission:** *The Valley School changes middle schoolers' lives by fostering a culture of curiosity, creativity and community.*

**CALL TO ORDER, ROLL CALL, ESTABLISH QUORUM**

Barnabas Sprinkle, Alan Jackson, Kathy McCullough, Heather Olivier, Rainey Tilton, Brian Manthe - Quorum Established

**ADOPTION OF AGENDA:**

Agenda adopted.

**PUBLIC COMMENT**

No Public Comment

**BUSINESS ITEMS**

1. Transition Plan – Discussion of what the best plan of action is for the transition from Amy Thuren to the new executive director, before that new person is hired.
  - Possibly have an interim director.
  - Must have someone with an Admin License.
  - Have Corine Kaddouz added as a check signer.
  - Have Jared Doshier step in as 'interim director' until someone is hired.
  - Jared would need to get an Admin License. Stacey and Craig would step in and take on more hours.

- Possibly contract with Cheryl Zimmer and do informal teach reviews. This would most likely incur more expense, paying her and also having to have Jared step in to take on the responsibilities that she wouldn't be familiar with.
- How long do we proceed with this plan? A minimum of 30 to 45 days.
- Jared would have about 2 ½ hours a day not in class, Craig can easily take over with Stacey as backup. Craig may need a teaching certificate? There might be possible hours at home. Possibly 15 hours a week for Jared. Increase Stacey's hours by 2 ½ hours a day (12 ½ hours a week). Corine would increase hours by about 6 hours a week.
- May need to contact a possible grant writer to keep fundraising on track.

Notes as of 5:30 pm.

Kathy McCullough

- A motion was made to appoint Jared Doshier as the interim director for The Valley School for two weeks at 15 hours per week. Jared will begin the process of getting his admin license. In addition, Stacey Faught will be asked to increase her hours to two hours a day. Corine Kaddouz will be added as a check signer and Rainey Tilton will be added as a singer too. Craig will investigate getting his teaching license. The motion was accepted with motion by Heather Olivier and seconded by Brian Manthe.

Notes as of 6:00 pm.

Heather Oliver

### **INFORMATIONAL ITEMS**

1. Curriculum item – Kathy McCullough has a program that would work with the Exploratory classes. It is a bowling education program through the national organization. Curriculum is provided free of charge. There is a charge if 'lanes' are wanted.
2. Director Report – Amy Thuren submitted her resignation to be effective September 8<sup>th</sup>, 2019. At this time she will be working at least half-time in her new position as Executive Director of Health Care Coalition of Southern Oregon. She shared a proposed timeline of the hiring process and what that would entail. Amy's resignation was accepted with regret with a motion made by Alan Jackson, seconded by Kathy McCullough. A hiring team was established that will include Barnabas Sprinkle, Brian Manthe, Rainey Tilton and Heather Olivier. That motion was accepted with a motion by Rainey Tilton, seconded by Kathy McCullough. The hiring committee will meet at 4:00 pm on August 7<sup>th</sup>, 2019 at Legacy. Amy will send out emails to staff and parents tomorrow. Amy will meet with the teachers this coming Monday.

**ADJOURNMENT** – adjourned at 7:09 pm

### **DATES TO REMEMBER:**

**Next Board Meeting:** Monday, October 7<sup>th</sup> at The Valley School, 5:15 pm to 6:15 pm.