



**The Valley School of Southern Oregon**  
857 Valley View Dr. Medford, OR 97504

**Minutes for Meeting of the Board**  
TVS Board Meeting  
Wednesday, September 18 · 5:00 – 6:30pm

## Minutes

<b>Call to Order and Roll Call</b>
Present: Rainy, Kris, Amy, Lily, Kim, Stacy, Craig, Dan (zoom), Bryan (zoom). Absent: Katie. A quorum is established.
<b>Consent to Agenda</b>
Stacy motioned that we approve the agenda with the following change the order of the agenda with two changes. Add discussion of school safety by adding buzz-in gates, add the kitchen discussion, move public comment before content items.. Kim seconded. Motion passed
<b>Approve Minutes of past meetings: August 21, 2024</b>
Mike motioned. Rainy seconds. Motion passed.
<b>Public Comment</b>
None
<b>Information and Announcements</b>
Additional info from Kris: Oregon Charter School Conference is Nov 14-15th in Eugene. Contact Kris if you want to join her and Lily 2024-2025 TVS Calendar distributed for information
<b>Content item 1: New Director Application</b>
Alan Cochran introduced himself and the Board reviewed the application. Vote was placed by secret ballot to appoint Alan as a 8 yes and 0 nos. Alan will joining the finance committee
<b>Content item 2: Finance Committee Report</b>

Dan from the Finance Committee summarized the finance report included in Board packet. Kris is looking into why PERS deductions are not aligning with how we forecasted. After maintenance, we don't have to devote the anticipated cost to the Air Conditioning Unit as budgeted. This is the smallest amount we have carried in the bank ever because of the final Outlier payment for the new building. Our goal is to keep a goal of \$90,000.

Kitchen/Culinary Discussion: The certificate of occupancy for the kitchen has not been granted yet. To get the permit signed off, we need to create a revised plan. The original plan we submitted was for a full commercial kitchen and we have 3 options:

1. Dishwasher and sinks installed and convection oven but no cooktop is used yet. Cost would be about \$15,000 to finish up with no stovetop.
2. Install an electric cooktop with a residential hood and the city will grant a CO. Dakota (architect) has reconfigured the kitchen to accommodate this. This cost would be \$22,000. The electric cooktop and the stand and the installation of hood is the cost \$4,500
3. The full commercial kitchen finish is \$85,000 - \$95,000

Kim made a motion to move forward with the current contractors and start the work to finish choice #2. Rainy seconds. Motion carries.

---

**Content item 3: 2024/2025 Goals and Priorities & Safety**

---

Kris presented the Strategic Framework. She will add this to the shared Board Folder.

Kris explained that it is going to take some work with the Board to create the measurable outcomes to measure out progress against. We looked at the Strategic Priorities and the Strategic Approaches and Outcomes. The Board recognized that the Board's role is to create outcome measures for the Strategic Priorities of: 1) Integrated, aligned curriculum 2) Full, effective use of facilities 3) Enhanced TVS as a Workplace 4) Increase TVS Visibility in Community 5) Financial Stability and Governance, Diverse, Equitable, and Inclusive School

AND

The Board would want to Read the Strategic Approaches/Philosophy and decide the priority. Here is where the Board average ranking are of priority to work on the goals:

- #1. Financial Stability
- #2. Enhanced Workplace
- #3 Integrated Curriculum
- #4 Full, Effective use of Facilities
- #5 Diverse, Equitable, Inclusive School
- #6 Visibility in the Community

Stacy proposes the next month (Wed 10/9) we hold a work session before the next Board mtg to work on #2 & #3 with time TBD and Kris will poll for times via email. Kim seconds. Motion carries.

Discussion on gate safety: Asked a police officer and the Board is actively involved looking for a locking buzzer gate. This topic should be added to the next agenda.

### **EXECUTIVE SESSION**

Content item 4: Staff 2023/2024 Performance Review

Return to Public Meeting

Rainy made a motion that the secretary will collect the Board's list of strengths and growth opportunities for Kris and Lily from the 2023-2024 school year. For the 2024-25 school year, we calendar a beginning of year, mid-year and an end-of-year review for Kris along with the next years' contract. Kris will give Lily's performance review for 2024-25 school year.

### **Adjourn**

Craig motioned and Rainy seconded to adjourn. Motion carried at 6:29