



THE VALLEY SCHOOL OF SOUTHERN OREGON

857 Valley View Drive, Medford, Oregon 97504 541-842-3914 www.thevalleyschool.k12.or.us

Regular Meeting Minutes

February 7, 2022 @ 5:30 P.M.

**at The Valley School, 857 Valley View Drive, Medford 97504
and also by Zoom**

DIRECTORS: Kathy McCullough, Rainy Tilton, Christian Gold-Stagg, Stacie Westbrook, Jeff Lynn, Kaitie Warner, Lily Reishman

Absent: Kaitie Warner

STAFF: Jeanetta Woodside

GUEST: Heather Carlton, Heather Oliveria, Jared, Rachel, Amy M, Mimi

MISSION OF THE BOARD: *Provide direction and leadership for The Valley School by shaping the vision, mission and goals, by developing a series of policies and frameworks for how the school runs, by establishing good working relationships with the director, staff and community, and by supervising and protecting the fiscal interest of the school to assure that our mission is sustainable.*

Valley School Mission: *The Valley School changes middle schoolers' lives by fostering a culture of curiosity, creativity and community.*

CALL TO ORDER, ROLL CALL, ESTABLISH QUORUM

Kathy McCullough, Rainy Tilton, Stacie Westbrook, Jeff Lynn, Christian Gold-Stagg, Lily Reishman

ADOPTION OF AGENDA:

Motion made by Lily Reishman and seconded by Rainy Tilton to accept agenda. Motion passed. Student Recognition will be postponed.

PUBLIC COMMENT:

None

INFORMATIONAL ITEMS

1. December Financial Review – Checking account balance is \$180,203, savings account balance is \$360,558 and PTO account balance is \$6,504. Bank statements are included in the board packet. Revenue will be trued up in May. Check numbers are 4855 through 4890.

BUSINESS ITEMS

1. Approval of Minutes January 10, 2022 – Motion to accept the minutes as presented by Rainy Tilton and seconded by Lily Reishman. Motion passed.

2. Organizational Structure – Discussion regarding the rules and responsibilities of staff, budget and job descriptions. Will add bullet points to the Instructional and Office Staff. Will clarify and update some of the bullet points under the Education Director. Will add STEAM and PBL to the Montessori guiding principles. Budget has been set at .75 FTE for both ED and Ed. Will work on budget to come up with an additional \$18k to cover both for a full FTE. Discussion on the Compass and what will stay with the teachers and what will be the Ed duties. The Ed will work collaboratively with the teachers. Most items will stay where they currently are on the compass. Will look at using bullet points on the Education Director job description. A motion was made by Lily Reishman and seconded by Rainy to accept the Organizational Structure. Motion passed.

A motion was made to hold the policy updates to the next meeting by Kathy McCullough and seconded by Christian Gold-Stagg. Motion passed.

EXECUTIVE DIRECTOR REPORT

Had a good meeting with MSD. Have 63 applications for the school Lottery. There will be another in July. 2 spots were recently filled. There are 35 open spots available. Will have a new schedule after spring break with one teacher all day. Recap from the last board meeting, that teachers have the full support of the board from the emails that Jeanetta received. Helpful to have board and other stake holders involved in the guiding principles, needed before hiring of the Education Director.

Do we build this into the Steering Committee?? Will include Jessica, Craig, Heather Carlson, Rainy, Lily, Christian and possibly parents in the hiring process.

Meeting adjourned at 7:09 pm.

Next meeting will March 7th at 5:30 pm.