



**THE VALLEY SCHOOL OF SOUTHERN OREGON**  
857 Valley View Drive, Medford, Oregon 97504 541-842-3914 www.thevalleyschool.k12.or.us  
Regular Meeting Minutes  
January 6, 2020 @ 5:15 P.M.  
at The Valley School, 857 Valley View Drive, Medford 97504

**DIRECTORS:** Kathy McCullough, Rainy Tilton, Heather Olivier, Brian Manthe, Alan Jackson

Absent: Brian Manthe

**STAFF:** Amy Maukonen

**MISSION OF THE BOARD:** *Provide direction and leadership for The Valley School by shaping the vision, mission and goals, by developing a series of policies and frameworks for how the school runs, by establishing good working relationships with the director, staff and community, and by supervising and protecting the fiscal interest of the school to assure that our mission is sustainable.*

**Valley School Mission:** *The Valley School changes middle schoolers' lives by fostering a culture of curiosity, creativity and community.*

**CALL TO ORDER, ROLL CALL, ESTABLISH QUORUM**

Alan Jackson, Kathy McCullough, Heather Olivier, Rainey Tilton

**ADOPTION OF AGENDA:**

Agenda adopted, moved by Alan Jackson and seconded by Rainy Tilton, motion passed.

**PUBLIC COMMENT**

Amy Maukonen shared that the Iready program is very strong, looking good to improve from last years review. January 1<sup>st</sup>, the lottery opened for new incoming students for next year. The lottery will be finalized in February. The process for the lottery is on the website. Wants to make sure that board members are added to all emails that go out to parents. Several already get them, but not all.

**BUSINESS ITEMS**

1. Approval of minutes – Motion made by Alan Jackson and seconded by Kathy McCullough seconded to approve as printed, motion passed.

**INFORMATIONAL ITEMS**

1. PTO Update – question as to who's approval was given to spend fund for the kitchen update. Fundraising was supposed to meet the school fundraising goals and then the PTO could spend on approved projects. We will discuss at our next board meeting on how to continue. Separate entity or under the board.
2. Substitute Update – email from Alan's brother-in-law who is part of the Grants Pass School district: I don't think substitute teachers can be independent contractors for public schools. The way

subs work for K-12 institutions is that they get their salary, but as a public employee for that service, there's also a payment that's made to PER, by the institution. In addition there's something called the PERS pick up, which a district can elect to have the employee cover or the district can cover it. For example, I think Medford now has their teachers pay their 6% PERS pick up (it's pre-tax, so it's like a 4% cost to the employee). We do that in GP schools. Private schools would fall under a different category and not under public. However, charter schools are part of the public school system and have to follow public business practices. I believe all that is laid out in the government general accounting practices guidelines. Does that help? Also, there is 600 hours threshold that people need to work before they start getting PERS contributions. So, the biz office needs to track that (as well as sick leave accumulation, now a state/Fed law for subs).

3. Charter School Chair Meeting – a good meeting of board chairs from local charter school board chairs. Will be attempting to increase student numbers. Strategic planning through all charter schools as a collective. Currently, charter schools have to negotiate how much of the funds come to the school from the district. There is strength in collaborating with all the charter schools within the district.
4. Transition plan for new Executive Director – Letter to the staff has already been done. Letter to the school community will go out tomorrow. Will have board introduction to her as well as email and personal introduction to the Superintendent of the district. Will set up meetings with Jared for discussion of transitioning duties.
5. OSBA Policy updates – Heather will go through the list of changes to see what pertains to the school and board. We will then discuss at a future meeting.
6. Board Job Descriptions – Heather has located the bylaws
7. Board information on the website – Need information and picture from Alan and picture from Kathy. Both had shared information with Amy Thuren. Heather will ask Jared to look in old emails.
8. Board Recruitment – Heather needs someone to step up if possible, to assist her. This will most likely fall under the new Executive Director.

**ADJOURNMENT** – adjourned at 6:22 pm

**DATES TO REMEMBER:**