



The Valley School of Southern Oregon
857 Valley View Dr. Medford, OR 97504

Agenda and Minutes

Date and Time: November 8, 2023 - 5.00p to 6.00p

Location: The Valley School or Join Zoom Meeting

Join Zoom Meeting <https://us02web.zoom.us/j/85955229508> Meeting ID: 859 5522 9508

BOARD MEMBERS: Rainy Tilton, Kaitie Warner, Matt Whitmer, Dan Akita, Amy Maukonen, Kim Parkerson, Stacy Fields

STAFF: Lily Reishman, Academic Director - Kris Von Wald, Executive Director

MISSION OF THE BOARD: *Provide direction and leadership for The Valley School by shaping the vision, mission and goals, by developing a series of policies and frameworks for how the school runs, by establishing good working relationships with the director, staff and community, and by supervising and protecting the fiscal interest of the school to assure that our mission is sustainable.*

MISSION OF THE VALLEY SCHOOL: *The Valley School changes middle schoolers' lives by fostering a culture of curiosity, creativity, and community.*

ATTENDANCE

Present: Rainy Tilton, Kaitie Warner, Matt Whitmer, Dan Akita, Amy Maukonen (by zoom), Kim Parkerson, Stacy Field

Absent: None

Staff - Present: Lily Reishman, Kris Von Wald

ESTABLISH QUORUM:

GUESTS: Jared Doshier

PURPOSE: This meeting will focus on an update on the new building and the strategic planning process.

AGENDA:

Time	Item	Item Owner /Presenter	Purpose
5.00p	Call to Order and Roll Call Welcome New Board Members: Stacy Fields	Rainy	Connect

	Consent to Agenda	Rainy	Decision
	Approve Minutes of past meeting: October 11, 2023	Rainy	Decision
	Content item 1: Strategic Planning Process Timeline and Participation	Kris	Information
	Content item 2: Finance Committee Report	Kris	Information
	Content item 3: Building Update	Kris	Discussion
	Public Comment	Kris	Discussion
6.00p	Adjourn	Kris	Decision

Information and Announcements:

Academic Director Verbal Update from Lily
The Valley School At a Glance information shared by ODE

ADOPTION OF AGENDA: Motion to approve the agenda; seconded - Agenda Approved

MINUTES TO APPROVE: Motion to approve minutes from the October 11, 2023, Board meeting; seconded - Minutes approved

Content Item 1: Strategic Planning Process Timeline and Participation

Kris presented an overview of the strategic planning process (copy of slides attached) with a discussion about the Board’s role in the process. Recognizing the existing monthly meeting requirements for the Board, each monthly agenda will include a section for discussion about the evolution of the strategic plan. Kris will include the Board in communications with the strategic planning group and Board members are welcome to participate in the monthly meetings of the strategic planning group, but this participation is voluntary.

Content Item 2: Finance Committee Report - See attached

Financial reports were presented with the following comments:

- It will be useful to include previous period comparisons and trends to see how our current performance tracks against prior performance. That will be available in the next reporting cycle.
- Separate accounting of the new building expenses and fundraising efforts will also be created since these expenses are balance sheet items and not P&L expenses. These amounts will be tracked as Leasehold Improvements.

- Dan Akita agreed to join the Finance Committee.

Content item 3: Building Update

Kris will be meeting with Outlier Construction next week and will get a better project planning and reporting system. To date, the expenses related to the building are \$144,178.85 as detailed in the Financial Review. Of that total amount, \$44,178.85 was taken out of the checking account and \$100,000 was transferred from the savings account. The ESSER III Grant allows for \$114,000 to be reimbursed before September 2024. Kris will make a request for reimbursement for the full amount now to cover the expenses already incurred.

Public Comment: None

DATE OF NEXT MEETING: December 13, 2023, 5.00p to 6.00p

ADJOURNMENT: Meeting adjourned at 6:05 pm